Job Title: Chief Executive Officer – Western Finance, Inc.
Department: Western Finance, Inc. (PRCI Entity)
Reports To: Tribal Council / Board of Directors
Supervises: Western Finance, Inc. operational staff
Classification: Exempt
Status: Full-Time, Regular w/ Benefits
Salary Range: DOE
Location: Onsite — Coarsegold, CA (hybrid arrangements authorized)
Last Revised: August 25, 2026

JOB SUMMARY

Western Finance, Inc. is a tribally owned consumer lending business committed to providing responsible, accessible credit products that empower individuals and strengthen communities. The Chief Executive Officer leads the Company's day-to-day business functions and oversees development of all components of the operational apparatus. This position establishes and maintains the processes necessary to operate a consumer financial services business — including underwriting, loan servicing, collections, and vendor management — while maintaining full compliance with applicable consumer lending laws and internal policies to support continued growth.

ESSENTIAL DUTIES

- Oversee all aspects of business functions, including underwriting, servicing, collections, and monitoring of loan portfolio performance
- Develop and execute the Company's strategic and financial goals
- Develop and implement policies and procedures to ensure operational efficiency, regulatory compliance, and data accuracy
- Select, lead, train, and support staff to maintain high operational standards, strong customer service performance, and regulatory compliance
- Manage relationships with external vendors and partners, including payment processors, banks, and compliance vendors
- Monitor portfolio performance and prepare operational reports for the Board
- Ensure ongoing compliance with applicable consumer lending laws, regulations, and internal policy
- Perform other duties as assigned

MINIMUM QUALIFICATIONS

- Bachelor's degree in Business Administration, Finance, or a related field
- Five (5) to ten (10) years of progressive experience in consumer finance, financial services, or loan servicing operations
- Strong knowledge of consumer loan products, servicing systems, and regulatory requirements
- Proven leadership experience managing teams and cross-departmental initiatives

- Familiarity with loan management systems, payment processing, and financial reporting tools
- Excellent analytical, organizational, and communication skills
- Successful completion of pre-employment background investigation
- Successful completion of pre-employment drug screening
- Must be authorized to work in the United States

FLSA CLASSIFICATION

The Chief Executive Officer – Western Finance, Inc. position is appropriately classified as **Exempt under the Executive exemption** of the Fair Labor Standards Act because its primary duty is the management of the enterprise. The position customarily and regularly directs the work of Company staff, holds authority over selection, training, and direction of personnel, and exercises broad discretion over matters of significance including strategic and financial goals, underwriting and servicing policy, vendor and banking relationships, and regulatory compliance posture. The position reports to the Tribal Council and is accountable for enterprise performance, which is the defining fact pattern of the Executive exemption.

This job description describes the general nature and level of work performed and is not intended to be an exhaustive list of all duties, responsibilities, or qualifications. It does not constitute an employment contract or alter the at-will employment relationship. Duties may be modified at the discretion of the Picayune Rancheria of the Chukchansi Indians.